**Tampa VA Research and Education Foundation, Inc.**
**2019 Safe Patient Handling and Falls Conference Registration Form**
**March 4-8, 2019 | Rosen Centre, Orlando, FL**
**Mail: Valerie Kelleher, 8900 Grand Oak Circle, Tampa, FL 33637**



Full Name _____  First Name (for badge) _____

Address _____

City _____  State _____  Zip Code _____

Company/Organization _____  Country _____

Email _____  Dietary Restrictions? _____

Phone Number _____

Employer _____  License Type/Number/State _____

## FEES AND CONFERENCE SCHEDULES

**Pre-Conferences  March 4, 2019**
   Hands On--Beginner/Intermediate (Full Day 8am-3pm)
   "It Takes a Village" SPHM for the Novice (Full Day 8 am-3pm--see below)*
   SPHM/Falls 101 (Half Day 8am-noon)
   Wheelchair Skills Assessment and Training: Workshop (Half Day 8am-noon)
**Main Conference March 5-7, 2019**
   Main Conference (3 days: 3/5, 3/6, 3/7)--Must take all 3 days for CEUs
**Post-Conference March 8, 2019**
   SPHM for the Novice (Full Day 8am-3pm--see below)*
   Core Competencies (Full Day 8am to 3pm--see below)*

### Fee Schedule

☐ Hands on (Monday 8am-3pm) $350.00 ($335)

☐ *"It Takes a Village" (Monday and Friday) $700.00 ($630)

☐ SPHM/Falls 101 (Monday 8am to 12noon) $175.00 ($160)

☐  Wheelchair Skills Assessment and Training $175.00 ($160)

☐ Main Conference (Tuesday to Thursday 8am to 5pm) $725.00 ($660)

☐ Success in Competencies (Friday 8am to 3pm) $350 ($335)

☐ Leadership in SPHM (Friday 8am-12noon) $175.00 ($160)

* The "It Takes a Village" class encompasses a full day on Monday, and a full day on Friday. Participation is for all sessions, partial credits are not given. The prices in blue (and in parentheses above) are the early bird prices and are available if registration is paid in full by 2/5/19).

**VA EMPLOYEES--PLEASE NOTE:** In accordance with VHA Handbook 1200.17 | 12. Authorities and Limitations Affecting Research and Education NPCs" a. Revenue. NPCs may, solely for the purpose of facilitating functions related to the conduct of approved VA research and education activities: 2. Set fees for education and training facilitated by the NPC and receive, retain, administer, and spend funds in furtherance of such education and training. Such fees charged for individuals who are VA employees may not be paid for by patient care funds appropriated to the VA. Please be sure that your station is aware that they should follow the guidelines for paying a VA research foundation).

**CANCELLATION/REFUND POLICY:** We reserve the right to cancel any program, in that case registration fees paid will be refunded at 100%. Do not book your travel until you have received confirmation of your registration and travel approval. The Tampa VA Research and Education Foundation Inc. is not responsible for any cancellation or change fees assessed by airlines, hotels, or travel agencies. **There is a cancellation fee of $200, please do register without prior approval of your organization. No-shows will not be refunded conference fees. Send cancellations to Valerie.Kelleher@va.gov.**

**IMPORTANT REGISTRATION/RESERVATION INFORMATION**
**\* Hotel: Non-Government:**
**\* Hotel: Government--Contact hotel at1-800-204-7234**
**\* Group Name: TVREF 2019 Annual Conference**
**\* Conference Online Registration**
Questions? Email valerie.kelleher@va.gov

☐ We share our attendee's names, company, city/state and email address with our vendors and other attendees. If you want to opt out check here.

**Student and Group Discounts Available!**
**Please contact Valerie Kelleher at 813-558-3948**

Please fax completed form to: Valerie Kelleher at 813-631-3397 or E-mail to her at Valerie.Kelleher@va.gov. Send checks to: Valerie Kelleher, Tampa VAREF made out to: Tampa VA Research and Education Foundation, Inc. at  8900 Grand Oak Circle (673/151R), Tampa, FL 33637

**Amount Due** _____

### Payment Information

○ Check enclosed

○ Please process my credit card for Amount Due

Name _____

Street _____

City, State, Zip _____

Card # _____

Exp. date _____  Sec. code _____

Email receipt to: _____